

**THE EUROPEAN DOCTORAL PROGRAMMES  
ASSOCIATION IN MANAGEMENT  
AND BUSINESS ADMINISTRATION**

**EDAMBA**

**Statutes**

Approved at General Assembly  
Revision date 03/09/2023

## EDAMBA Statutes

### **Article 1: Name and seat**

An international non-profit making association has been established called the European Doctoral Programmes Association in Management and Business Administration (EDAMBA).

***This association shall be governed by the dispositions of the Code for Companies and Associations of 23 March 2019.***

The association's registered office shall presently be established at Rue Fossé aux Loups 38, 1000 Brussels, Belgium, located in the judicial district of Brussels-Capital. It can be transferred to any other place in Belgium or any other country through a simple decision by the Executive Committee, to be published in the same month of the transfer in the Annexes of the Moniteur Belge. The association's official email address is [info@edamba.eu](mailto:info@edamba.eu) and its website is [www.edamba.eu](http://www.edamba.eu)

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### **Article 2: Purpose**

The purpose of the Association, which is non-profit seeking, is to promote and facilitate cooperation among Doctoral Programmes in Management and Business Administration. More specifically, EDAMBA has the purpose to:

- Provide a network to exchange information,
- Exchange Doctoral students,
- Run common Doctoral courses,
- Promote research co-operation in general, and thereby
- Help the participating programmes to create an environment of excellence in the European perspective, while still pursuing diversity.

In order to carry out its purpose, the association will be permitted to collect funds, receive donations and sponsorships, organise congresses, symposia, workshops and Summer & Winter Academies, maintain a website, publish a newsletter and any other document relating to its purpose. The association may engage in any activity that allows it to carry out its purpose.

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### **Article 3: Membership**

3.1 Members are institutional bodies legally constituted under their own country legislation.

3.2 The Association is open for membership to institutions granting a doctoral degree. Fulfilling the following:

- The institutions must have a significant activity in the field of doctoral programmes in the area of management and business administration.
- The degree should be granted on the basis of independent research in the form of a thesis or dissertation.
- The thesis or dissertation should be a contribution to knowledge in the field, and there should be a formal procedure for granting the degree.
- The degree programme should contain a certain amount of course-work done in preparation for independent research.
- The degree should prepare them for the competence required in advanced academic research in the field of question.
- It is expected that members of the Association have a significant number of faculty qualified to supervise doctoral students.
- There should be, at least, 20 Doctoral students in the steady state.

3.3 Admission rules:

- An institution would need to be proposed by two existing members belonging to the executive committee who assure themselves and the other members of the Association that the proposed new member meets the requirements for membership.
- One of the two referees should, if possible, belong to the same country as the applicant.
- Formal information is collected through a questionnaire. This information used by the referees will be brought to the knowledge of all members at the annual General Assembly.
- Membership is agreed by the annual General Assembly.

3.4 Membership can be terminated

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- Upon decision of the member himself/herself, with effect three months after withdrawal has been communicated by notified mail or other appropriate means to the Executive Committee.
- Automatically if the membership fees remains unpaid, with reference to 6.2.
- When the institutions doctoral programme does not meet the requirements for membership any longer.
- The Executive Committee can decide to exclude or suspend a member for serious breach. Prior to all decisions of suspension or exclusion the member must be given the opportunity of presenting his/her arguments. The member excluded by the Executive Committee can lodge an appeal with the General Assembly.

A member has no call on the common funds of the Association in case of termination of membership.

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### **Article 4: General Assembly**

- 4.1 EDAMBA holds an Annual Conference according to conference policy guidelines adopted by the Executive Committee. As part of the Annual Conference, a General Assembly of the members of the association will be convened at such time and place as may be fixed by the Executive Committee. Special meetings of the members may be called by the Executive Committee or at request of at least 20 percent of the members of the association. Adequate notice of at least 30 days shall be given in all cases, including the agenda and draft resolutions.
- 4.2 The General Assembly holds all powers allowing the realization of the objectives of the association. Especially the following are its concern :
- The approval of the accounts
  - The election and the removal of the chosen members of the Executive Committee
  - The modification of the statutes
  - The dissolution of the association
- 4.3 Each fully paid-up member institution has one vote for the election of the Executive Committee and on such other issues as the Executive Committee may choose to submit to a vote. Except special majority required in the present statutes, decisions are taken by simple majority of the votes
- 4.4 Absent members are not authorised to vote by proxy.
- 4.5 The Election of the Executive Committee can be done by electronic vote before the General Assembly.
- 4.6 The decisions of the General Assembly are recorded in a register (minutes of the General Assembly), which is kept by the General Secretary, who keeps them at the disposal of the members
- 4.7 Minutes of the annual meeting are to be approved by the next one.
- 4.8 The General Assembly can be held in a virtual format according to the dispositions of the Code for Companies and Associations.

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### **Article 5: Executive Committee**

- 5.1 The Association will be managed by its Executive Committee
- 5.2 The Executive Committee consists of seven members in their personal capacity.
- 5.3 The members will be elected at the annual meeting for a period of one year with a possibility of renewal.
- 5.4 At the first meeting after the annual election, the members of the Executive Committee constitute themselves.
- 5.5 The Executive Committee consist of:
  - The President
  - The Vice-president
  - The Treasurer
  - The General Secretary
  - Any other position that The Executive Committee finds necessary to the effective running of the organisation.
- 5.6 The Executive Committee exercises all powers of management and administration, except the General Assembly's attributions. The Executive Committee can besides confer under its responsibility special and determined powers to one or several persons.
- 5.7 The Executive Committee can validly convene if at least five of its members are present. Decisions are taken by simple majority of the votes

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### **Article 6: Finance**

- 6.1 Members pay an annual membership fee which is set and reviewed annually by the Executive Committee. Any changes proposed by the Executive Committee must be submitted to the General Assembly for final approval at its Annual Conference.
- 6.2 Members, whose fee is unpaid after six months, are no longer allowed to vote in the association. After having not paid for two consecutive years, the Executive Committee will exclude them.
- 6.3 Annual accounts for the Association will be submitted to the members at the annual meeting by the Executive Committee at the annual General Assembly.
- 6.4 The annual accounts of the association are prepared by the EIASM (European Institute for Advanced Studies in Management) as long as the association is administered by the EIASM. The annual accounts are reviewed by an auditor. The auditor should be elected by the General Assembly by recommendation of the Executive Committee.
- 6.5 The fiscal year of the association is 1<sup>st</sup> August – 31<sup>st</sup> July



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### **Article 7: Amendments of the statutes**

- 7.1 Amendments to these statutes are to be proposed by the Executive Committee to the annual meeting or by at least 20 percent of the members.
- 7.2 The Executive Committee must submit the proposal for modification as it was formulated to the members at least three months before the date of the General Assembly convened to rule on this modification.
- 7.3 The General Assembly can only validly convene if it assembles at least fifty-one percent (51 %) of the members. If this quota cannot be achieved, the next General Assembly will definitely and legitimately rule on the proposal disregarding attendance. The initial convening letter can in this respect include an invitation for a second General Assembly on a certain date, for the case that the quota of attendance defined above is not achieved during the first General Assembly that had been convened to decide on the proposal of modification.
- 7.4 The proposal or all modifications thereof can only be adopted if they attain two thirds of the votes of the members present or represented. Amendments of the statutes have to be submitted to the Ministry of Justice in order to be published in the Annexes of the Moniteur Belge.
- 7.5 The Executive Committee has the power to make bye-laws, for the internal or domestic organization of the association.

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### **Article 8: Dissolution**

The General Assembly can decide to dissolve the association, in accordance with the rules laid down for the modification of the statutes. If the dissolution is agreed, the General Assembly appoints an official liquidator, determines his powers and allots possible surplus from liquidation to a beneficiary (s) that should pursue similar objectives to those of the association

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### **Article 9: Transitory Arrangement**

All that is not foreseen in the present statutes shall be governed with the provisions of the Code for Companies and Associations of 23 March 2019.

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To be registered with Belgian Authorities September 2023

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